Dear Faculty Colleagues:

This has been a busy semester and it has gone by too quickly. It was great to return to campus this fall and see so many students, even though all those extra students meant more work for a lot of us. Still, in these days of declining enrollments at so many colleges and universities, it was heartening that Duquesne welcomed such a large first year class. The Senate congratulates Paul Cukanna and his team on their hard work. Of course, we also know that the fine reputation of our Faculty and programs is what continues to draw students to Duquesne.

Your Faculty Senate continues to work for you. This semester, a major project has been to solve the long-time problem of getting adequate and timely information to our Faculty colleagues who have research grants. We want to thank Provost Tim Austin and our Management and Business V.P. Dave Beaupre for holding meetings with all of the research Faculty in all of our schools, and we want to thank our colleague, Skip Kingston, for spearheading this effort. With the good will of all, it looks like this problem is finally on the way to a resolution.

In early November, the Senate held a joint information program regarding unionization on Catholic campuses, together with our Duquesne AAUP colleagues. Matt Schneirov moderated the program and did a phenomenal job. The program was well-attended and informative.

Some other issues that we are working on involve the Senate’s stated preference that any faculty representatives on university wide committees must, in order to have credibility as representing the Faculty, be chosen by the Faculty Senate itself; another is a matter involving the competency of the Faculty Grievance Committee over certain types of Faculty complaints. The Senate believes that any diminution in the competency of this committee, which is so important and to which every school elects representatives, is a serious matter.

Exams are upon us and I, like you, am busy grading right now. Let me take this opportunity to thank you for another good semester. It is a pleasure to work for you and to represent you. I wish you all a Merry Christmas and Happy Holidays with your family, friends and loved ones. Safe travels to those of you who will be on the roads or in the air. I look forward to seeing everyone back here in the snows of January.

Nick Cafardi
President, Duquesne University Faculty Senate
Academic Freedom/Civility Committee:
Chair: Skip Kingston

Administrative Evaluations Committee:
Chair: Peg Houglum

Contingent Faculty Committee:
Chair: Jennifer Nightingale

Faculty Senate Constitution Committee:
Chair: Kathy Sekula

Intellectual Property Committee:
Chair: Skip Kingston

Newsletter Committee:
Chair: Tracie Ballock

Sexual Harassment Abatement Committee:
Chair: Magali Michael

Total Compensation Committee:
Chair: George Worgul

Survey Committee:
Chair: Vacant

Faculty Senate Representatives to University Committees

University Budget Committee:
Nick Cafardi, Charles Hanna, George Worgul

University Core Curriculum Program Committee:
Vacant

University Graduate Council:
Tracie Ballock

University Library Committee:
Stuart Kurland

University Auxiliary Committee:
Janie Harden Fritz

University Academic Integrity Committee:
Jim Ulrich
UPDATE ON THE CLASSROOM RECORDING POLICY

Throughout the 2012-2013 academic year several members of the faculty asked the Faculty Senate to explore whether the University had a classroom recording policy that covered all of the schools. At that time we were informed that there was no such policy. With that being said, we are happy to inform you that the University now has the Audio/Visual Recording Policy. The actual policy is included below for your convenience. It is important to note that the last paragraph points students to, “the relevant course syllabus for instructions regarding the instructor’s policy on audio and/or video classroom recordings.” For this reason, we have included the link from the University’s website, to the policy, for inclusion in your syllabus, if you so choose. http://www.duq.edu/academics/university-catalogs/2013-2014-graduate/academic-policies/audiovisual-recording-policy

AUDIO/VISUAL RECORDING POLICY

Duquesne University prohibits recording and/or transmitting classroom lectures, power points, and discussions by students unless express permission had been obtained from the class instructor. This policy flows from a recognition that instructors and the University have intellectual property interests in classroom lectures and related materials; as well, privacy interests are served when students can engage in open discussion in the classroom; moreover, sensitive materials at times are discussed in classroom settings that could disclose confidential information, reflect negatively on the University and/or violate ethical or professional standards if disseminated beyond the classroom.

When permitted by an instructor, audio or visual recording of lectures or class presentations is solely authorized for the purpose of individual or group study with other students enrolled in the relevant course. Permission to allow the recording does not transfer any copyright in the recording. The recording may not be reproduced, disseminated (except to other students in the class) or uploaded to publicly accessible internet or websites. Additionally, recordings, course materials (whether electronic or paper), and lecture notes may not be disseminated or distributed for commercial purposes, for compensation, or for any purpose other than for study by students enrolled in the relevant course. Public dissemination of such materials may constitute copyright infringement in violation of state and/or federal law. Violation of this policy may also subject a student to discipline under the Duquesne University Code of Student Rights, Responsibilities and Conduct. This policy applies to courses taught at Duquesne University including online courses, distance-learning courses and/or courses conducted electronically or over the internet.

Students should review the relevant course syllabus for instructions regarding the instructor’s policy on audio and/or video classroom recordings. Unless specifically authorized by the syllabus, any student interested in recording classroom lectures should discuss the matter with the instructor and obtain express permission to do so.

When we wrote about this issue in the last Faculty Senate Newsletter, we included a policy that was established by the Rangos School of Health Sciences. Once again, the policy and a link to their website is included for your convenience. http://www.duq.edu/academics/schools/health-sciences/about-health-sciences/current-student-resources

RANGOS SCHOOL OF HEALTH SCIENCES CLASS RECORDING POLICY

Use of any recording device is prohibited in any didactic or clinical course/experience without prior written permission by the course instructor/supervisor and subjects being recorded. When permitted to record, the student must understand (1) that a single recording is to be made, (2) that it is not to be duplicated, excerpted, transferred, placed on the internet, or shared with others, (3) all HIPAA standards will be followed, and (4) that the recording is to be erased at the end of the semester or before, as requested by any of the interested parties mentioned above. Failure to abide by this policy will be considered to be a violation of the professional code of conduct.
GUMBERG FACULTY PAGE—A PAGE DESIGNED FOR YOUR NEEDS

By Allison Brungard, MLS & David A. Nolfi, MLS, AHIP

http://www.duq.edu/faculty

Gumberg Library has created a page aimed at addressing faculty members’ most common library needs and questions. This page provides easy access to library collections and services that are designed to support your teaching and research needs.

The page’s Research Support section connects you with the library’s thousands of electronic books and journals, the library catalog, as well as your librarian liaisons and where you can get help. The page also helps you find information about documenting the impact of your scholarship, identifying journals in which to publish, and getting started with the scholarship of teaching and learning (SoTL).

The Teaching Support section provides helps with creating course reserves, linking to library resources on your own course sites, and understanding how the University’s copyright and fair use policies apply to your courses. Additionally, the page provides links that enable you to request library instruction for your students or learn more about information literacy and its relevance in your discipline.

Finally, the Gumberg Library Faculty page provides easy access to forms that enable you to request library purchases (and other services). All faculty members are encouraged to communicate their needs for information resources directly to the library. The library will do its best to purchase your requests.

FACULTY SENATE ELECTIONS SPRING 2014

The Faculty Senate Nominating Committee is gearing up for elections in the 2014 spring semester.

This year’s nominating committee is Anne Burrows, Nick Cafardi, Skip Kingston, Stuart Kurland, and Paula Witt-Enderby as Chair.

SPRING 2014 ASSEMBLY MEETING DATES

- Friday, January 24th, 10:30am-noon in the Africa Room, Union
- Friday, February 21st, 10:30am-noon in 613 Union
- Thursday, March 20th, 1:30-3:00pm in 613 Union
- Friday, April 11th, 10:30am-noon in 613 Union

http://www.duq.edu/faculty-senate/index.cfm