Duquesne University Gumberg Library
University Library Committee
October 21, 2013

Present:

Dr. Suhail Abboushi, School of Business, x6678, abboushi@duq.edu
Mr. Ted Bergfelt, Library, x5351, bergfeltt@duq.edu
Dr. Bogdan Bucur, McAnulty College, x1598, bucurb@duq.edu
Mrs. Bridget Euliano, Gumberg Library, x5260, eulianob@duq.edu
Mr. Zachary Hudak, SGA, x6617, hudakz@duq.edu
Dr. Stuart Kurland, Faculty Senate, x6424, Kurland@duq.edu
Ms. Cheryl Read, GPSC, readc@duq.edu
Dr. Luann Richardson, Nursing, x 6459, richardson@duq.edu
Dr. Laverna Saunders, Gumberg Library, x6138, lsaunders@duq.edu
Dr. James Ulrich, SLPA, x1640, Ulrich@duq.edu
Dr. Diane Williams, School of Health Sciences, x4217, williamsd2139@duq.edu
Mrs. Kathryn Liermann – recorder

Excused:

Dr. Benjamin Binder, School of Music, x4355, binderb@duq.edu
Dr. Therese Bonin, McAnulty College, x6504, bonin@duq.edu
Dr. Pam Koerner, School of Pharmacy, x6372, Koerner@duq.edu
Dr. Darius Prier, School of Education, x4470, prierd@duq.edu
Dr. Michael Seaman, BSNES, x4597, seamanm@duq.edu

Guests and Visitors:

I. Welcome and Introductions
   - Dr. Saunders welcomed and thanked the members for participating in the FY13-14 University Library Committee. Dr. Saunders also reminded participants the ULC is a governance/advisory committee and all core documents are posted to ULC campus guide (http://guides.library.duq.edu/ulc). Finally, we will be trying a new meeting format to allow adequate time for discussion. Announcements will be shared as part of the agenda or by email.

II. Hot Topics: Department/School Allocations – Bridget Euliano
   - Library is exploring the possibility of changing our departmental allocation system
   - Current system – allocations; allocation letters; role of departmental liaison/library liaison
   - Issues with current system:
- Gatekeepers/resource requests not getting to the library
- Splitting money so finely that a faculty member can only request one or two books
- Low use of materials selected
- Process unnecessarily cumbersome
- Specific examples:
  - worrying about spending allocation too soon or spending full allocation – but allocation ends up not being fully spent by the ordering deadline
  - being concerned about spending the allocation so time and effort is spent trying to get another department to use some of their allocation
  - pressure to spend the money at the last minute before the deadline – rushed collection decisions

- Proposed new system:
  - Departments/Schools would receive a letter that states the library has funds available to support your department/school’s one-time purchases – no dollar figure in the letter
  - Any faculty member in the department could send orders either directly to their library liaison or via the library’s online form
  - Library would still track departmental support

- Discussion of the proposed new way of handling departmental allocations:
  - The idea of not disclosing the dollar figure of the allocation was viewed as a positive. Some faculty find the allocations to be rather low and, therefore, do not think it is worth it to submit order requests. Not disclosing the figure might motivate faculty to place more orders.
  - There was discussion of who should be empowered to submit order requests. The consensus of the committee was that all faculty involved in instruction should be empowered to submit order requests – tenure-track and adjunct faculty.
  - Bridget discussed why the February 15th is the deadline for faculty to use their departmental allocations. This allows for those orders to be received and paid while leaving enough time for the library to spend any unspent allocations by the end of the fiscal year. The only time the library does not do any ordering is from June 1 to July 1 in order to properly close out the fiscal year and adhere to Accounts Payable deadlines. Faculty can always submit orders – at any time.
  - There was a suggestion to use technology to suggest resources and for faculty to weigh in on which resources they thought would be good purchases. Bridget stated that the library is interested in making this process easier and less time-consuming for faculty. The library wants all faculty to feel empowered to request resources.
  - There was discussion that some disciplines rely on the one-time money that departmental allocations provide more than other disciplines which
rely more heavily on journal content (subscription rather than one-time purchase).

- There was also a suggestion that the library should have a Plan B if the orders come in at an unprecedented level.
- General consensus shared: the committee was in favor of the library trying this new approach to departmental allocations as an experiment. Dr. Saunders invites additional feedback and mentioned that the library is seriously considering implementing this approach for FY14/15.
- Future Hot Topic items, please send to Dr. Saunders.
- Answers to questions posted in the ULC survey will be distributed by email before our November meeting. Thanks for sharing comments!

III. Announcements
   a. Research to Go: Gumberg Reference and Circulation staff manned a table in Towers lobby Monday October 7 – Thursday October 10 from 3-6 p.m. Students had a chance to try out our new iPads and get expert research help. We also surveyed students to ask their preferences for additional Research to Go locations. We hope to offer the service again during finals in the Union and residence halls.
   b. CIC grant—At the Provost’s request, a team (Swindal, Saunders, Willingham-McLain, Sasso, Bergfelt, Bucur, Bonin) is working on a proposal to be accepted to participate in Information Fluency in the Disciplines: Workshop on Philosophy, Religious Studies, and the History of Ideas (February 13-15, 2014—Charleston, South Carolina)
   c. October programs
      i. 29 -- Assessing Information Literacy at the Program Level, 1:45-3 p.m. 108 Canevin Hall (Program cosponsored by CTE, ALOA, ILSC) Information literacy is the set of abilities required to recognize when information is needed and then locate, evaluate, and effectively use the needed information. Although this concept might seem universal, teaching and assessing information literacy at the program level takes on many different forms in the humanities, social sciences, and sciences. The presenters will describe their work to document and assess undergraduate information literacy learning in the English, Psychology, and Biology programs. Each of these disciplines presents unique challenges in regard to incorporating information literacy into coursework as well as what information literacy means on a program level and how students apply it with the context of their majors. A panel discussion will follow the presentations.
      ii. 30 -- Haunted Duquesne, 8-9:30 p.m. Silverman Center, 1st floor Gumberg. University Archivist Tom White, author of several books on Pennsylvania folklore, will tell ghost stories and legends of the University and surrounding neighborhoods.
d. November presentations for faculty are posted at
   http://guides.library.duq.edu/presentations
   o ULC members are invited to attend the Labriola celebration on October 31,
     3-5 p.m., Power Center Ballroom

Documents posted to ULC campus guide (http://guides.library.duq.edu/ulc)
University Library Committee Purpose
Gumberg Library 2012-2013 Annual Report
Gumberg Library 2010-2015 Strategic Plan

Schedule of meetings:
November 18, 2013  3-4 p.m.   L-202

Respectfully submitted,
Kathy Liermann
10/25/13

Duquesne University 2013 Convocation Address – President Charles Dougherty

Among our major academic resources is the Gumberg Library. We have not identified the
funding for the major renovation that the building needs, so we are doing pieces at a time. We
have concentrated on making the entering floor more inviting and user-friendly. As libraries
have evolved in the digital age, they have become less significant as sources of general
information, much of which is now readily available on hand-held devices. They have
themselves become major centers for electronic resources. In addition, they are more than
ever areas for study, including group study. Gumberg is packed with students at the end of
each semester. So, what we have done is to add more accommodating furniture on that floor
and more outlets for charging electronic devices.

The second clear function of the new library is greater stress on special collections and scholarly
work on them. Because of this, we have created the Center for Spiritan Studies in which a
major effort to digitize key works in Spiritan history is ongoing. We have also renovated the
Simon Silverman Phenomenology Center, making it more accessible to our own and visiting
scholars. We are aware that more needs to be done in our library and we are actively seeking
support for it.