I. Introduction
   - Dr. Saunders welcomed all members and explained the committee’s purpose reiterating the library’s goal to support faculty, students and staff. There are many challenges facing the library and our staff is working with the University community to address their changing needs. ULC members have an important communication role informing faculty about library programs and sharing questions and requests from faculty and students.

II. Budget
   - A spreadsheet was distributed stating how library funds from the materials budget were spent during FY’09. One hundred percent of the materials budget was used for subscriptions. We did freeze department book budgets. They will remain the same in FY’10.
   - Faculty startup funds have been reduced to $1,500. (Deadline for faculty startup requests is November 15, 2009).
   - Dr. Saunders announced the University strategic plan will be presented to the Board by President Dougherty tomorrow. The Library had a strategic planning session on Wednesday, October 7 with a consultant from LYRASIS to facilitate the discussion. We will be working on our strategic plan over the next several months and once complete will share with the committee for comments.
III. Miscellaneous

- October is National Information Literacy Month declared by President Obama.
- Dr. Binder from the Music School reported that the library pilot for on line listening reserves is going well.
- Students from St. Anthony’s are working in the library cleaning tables and dusting book shelves this semester.
- Library Annual Report Executive Summary will be distributed Electronically

IV. Report of the University Librarian

- Library Report attached

Respectfully submitted,
Kathy Liermann
10/09/09

Attachments

University Librarian Report
ULC Meeting, October 8, 2009

Services Update:
- Launched 7:30 opening in May in response to LibQual comments. Library is now open 105.5 hours/week.
- Opened library for limited services during G-20 (Sept. 23-25) with access by ID card. We resumed normal services on Sept. 26. Gate counts were:
  - Wednesday, September 23, Noon-6pm = 182 exits
  - Thursday, September 24, 10am-6pm = 127 exits
  - Friday, September 25, 10am-6pm = 112 exits
  - Saturday, Sept. 26, 10am-6pm = 306 exits
  - Sunday, Sept. 27, 11am-Midnight = 1,253 exits

Collections Update:
- Endowments which support book, AV purchases dropped 30%
- New Faculty start-ups reduced from $2,000 to $1,500; Nov. 15 deadline for orders
- Maintained departmental allocations at FY09 level; Feb. 15 deadline for orders
- Conducting review of standing order subscriptions this fall
- No funds for Collection Enhancement Proposals (CEPs)

Building Update:
- Submitted grant for $100,000 for new front doors
- Working on a case statement for 4th floor projects, including 24-hour study room, learning commons
- Summer construction on the 5th floor included:
  - New paint on all walls outside of curriculum Center
  - New carpet over half the floor
  - Established and dedicated the Mary Jane Schultz Music Center
Moved DVDs to open shelves
Added casual study seating in front of elevators
Created 3 group study rooms; 1 has data projector
Created a smaller, updated media viewing room with Blu-Ray, DVD projector and screen
Purchased 39 new chairs for Music Center area

Planning Update:
- Participating in University/Academic Affairs Strategic planning
- Developing Library Strategic Plan, 2010-2015
  - Leadership retreat on Aug. 5
  - Consultant facilitated parts of plan on Oct. 7