I. Collections update – Bridget Euliano
   • JSTOR
     1. Announcement about adoption of print volumes – content contained in Arts & Sciences V and VI.
     2. First come, first serve – deadline of December 3rd – contact Carmel Yurochko at yurochko@duq.edu or at x5233.
     3. Our JSTOR holdings – we have Arts & Sciences I through VII and the Life Sciences Collection
   • Ordering deadlines
     1. Explanation of New Faculty Start-Up Grants – deadline of November 15th
     2. Departmental ordering deadline of February 15th.
        ▪ Need to order, receive and pay for all materials by the end of the fiscal year.
        ▪ Money that is unspent by will be reallocated and orders processed quickly.
        ▪ Some materials can take a long time to arrive, may be on backorder, or may have delayed publication dates.
        ▪ Need to decide which orders to cancel and order again in the new fiscal year and which ones to rollover into the new fiscal year.
II. Update Campus 24-hour pilot – Dr. Saunders, Ted Bergfelt
- Announcement will be made November 23, 2010
- The pilot will run December 6-15, 2010
- The self-check machine will be open from 1am-3 am
- Two officers from Public Safety will be patrolling the building, 1am -7 am. SGA will be helping in keeping things in order
- Dr. Saunders will discuss the 24-hour pilot with Academic Council on Monday December 15, 2010. She will be soliciting sponsors to underwrite snacks for the students each evening.

III. Information literacy webinar – Ted Bergfelt
- A ninety minute information literacy webinar will be presented at 2-3:30 p.m. Tuesday, November 16, 2010, “New models for credit bearing information literacy review”. All are invited to attend.

IV. 4th Floor Renovation – Dr. Saunders
- Facilities Management and several Gumberg Library staff met with four architectural firms on Friday, December 5, 2010 for a pre bid meeting to discuss design plans for renovating the fourth floor of the Gumberg Library.
- An architect will be chosen in December and a final design will be presented mid spring.
- This is considered Phase I of the project. Phase II will be the fundraising and Phase III will be the actual construction.

V. Gumberg Library Website Tour – Ted Bergfelt
- Ted highlighted features of the new Gumberg Library website.
- [http://www.duq.edu/library/](http://www.duq.edu/library/)

Respectfully submitted,
Kathy Liermann
11/18/10

Next Meeting
December 9, 2010
3-4 pm
L-202