Duquesne University’s emphasis on academic excellence, ethics, spiritual development, and the preparation of service-oriented leaders is clearly reflected in the Gumberg Library’s Mission Statement. The Gumberg Library is a partner in the educational process designed to prepare students to make successful adjustments to both the present and future conditions of society, and to become an influence in its formation and improvement.

The Gumberg Library Mission Statement and Vision

The Gumberg Library’s primary mission is to support the teaching, learning and research of Duquesne faculty, staff and students.

The Gumberg Library fulfills this mission by:

- Identifying and evaluating the information needs of its constituency.
- Providing access to information resources in the most appropriate and cost-effective manner.
- Providing materials that have a direct relationship to the intellectual, personal, moral, spiritual and social concerns of the Duquesne community.
- Participating in the educational process by providing training in the skills needed to effectively access, evaluate and ethically use information for life-long learning.
Father Edmund Supple, C.S.Sp., is a familiar figure to those who work at the Gumberg Library and perhaps to those who pass by his 3rd floor window. He can be seen most weekday mornings sitting by a computer terminal quietly managing one of the Gumberg Library’s gems: The Cardinal John J. Wright Collection. Fr. Supple has been curator of the collection since 1986 and has had a long career at Duquesne spanning the years from 1958 to the present.

Cardinal Wright (1909-1979) had a local connection as the eighth Bishop of Pittsburgh from 1959 to 1969. He came here after a position as the first Bishop of Worcester, Massachusetts, then a newly-created diocese. But between 1969 and 1979 he assumed worldwide significance in Rome as Cardinal and as Prefect of the Sacred Congregation for Clergy and Pastoral Work. Simply put, he was heading the 400,000 or so Roman Catholic clergy in the world at that time.

Cardinal Wright also took part in Vatican II, the ecumenical self-examination initiated by Pope John XXIII. He was one of 2,300 bishops who attended in the early Sixties. “The doctrine was not tampered with, but the way of presenting it was changed,” said Fr. Supple. An important aspect of the Wright Collection is the abundance of materials covering Vatican II and various Synods in its aftermath, as recent as 1977. These include periodical articles, working papers with notes by Cardinal Wright, and copies of L’Osservatore Romano for the years 1962-64—three of the four Council sessions.

In a broader sense, and given Cardinal Wright’s local and international stature, the Collection is a treasure-trove for scholars interested in a chapter in modern Church history or simply the Cardinal’s life.

Author Donald McDonald has said: “Witty, profound, scholarly, Bishop Wright is acknowledged as one of the most brilliant members of the Church’s hierarchy in this or any other country. Though his interests range widely, he has spoken out most frequently on two subjects: the condition of intellectual life among Catholics and the problem of international peace and world order.”

The Collection houses about 3,000 books and 550 periodicals. Cardinal Wright had two collections: He was a noted St. Joan of Arc scholar and he had the biggest collection of materials on St. Joan outside of France—about 6,000 items. In 1975, he dedicated these to the Boston Public Library. As for the remaining items, the Pittsburgh Catholic Diocese transferred them to Duquesne in 1980.

However, the Collection does include 77 copies of a volume entitled “Letters of Joan of Arc” by Clare Quintal and Daniel Rankin, published in 1969.

In the Collection can be found 28 file drawers filled with bound volumes of the Cardinal’s writings ranging from the notes to his doctoral thesis to his daily itineraries. Here are discourses and homilies—in English, Italian, French, and Spanish. These papers are useful tools for scholars as they cover subjects ranging from spirituality to the role of laity and Church-State relations.

Smaller details abound: There are comprehensive records of his itineraries. One can browse through appointment books with luncheon schedules, dedications, etc. There are 35 day-books in all covering the years 1946-1979 (continued on page 3).
and ten yearbooks that scan his days as Cardinal from 1969 to 1978. It’s quietly eloquent and decidedly low-tech.

Father Supple knew Cardinal Wright only slightly, but does remember him as an engaging man. “He was never boring to listen to and his touch of humor never deserted him. He was great for laity participation.”

The Wright Collection is closed and the materials do not circulate but researchers can use the collection with permission. For more information, contact the Circulation Department at 412-396-6130.

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## Requesting Materials for the Library Made Easier!

The Library welcomes the participation of students, faculty and staff to develop its collection in ways that meet both the curriculum and research needs. To make it easier to recommend items for purchase, the Library has provided two forms on its website (http://library.duq.edu). The Departmental Material Request Form is for faculty use only and should be used to request items to be purchased against a department’s library allocation only. The Purchase Recommendation Form can be used by students as well as faculty and staff to suggest materials to enhance the Library’s collection.

### Departmental Material Request Form

Deans and Department Chairs will be given a password to access the Departmental Material Request Form electronically. It is up to them to decide who in the department will have access to the electronic form. The print forms will continue to be available for use and they will need an authorized signature. To request print forms, contact the Acquisitions Department at 412-396-6128.

Departmental Material Request Forms, in either print or electronic formats, must be received at the latest by mid-March to ensure timely processing of requests for the fiscal year. Requests received after the March deadline will be processed in the following fiscal year.

The Library’s subject specialists, as co-selectors, can also request materials in support of curriculum and research to be placed against department allocations. However, subject specialists will not have access to the department’s password to the electronic form.

### Purchase Recommendation Form

To submit recommendations for areas outside department allocations, please use the Purchase Recommendation Form (also available in both print and electronic versions). For print copies of the Purchase Recommendation Form ask at the Reference Desk.

For further information, please contact the Acquisitions Department at 412-396-5260 or at acq@library.duq.edu.

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## Library and Departmental Liaisons

The Library’s Liaison Program assists subject specialists in determining the needs of faculty and students. This Program enables the Library’s subject specialists to contact their corresponding department’s liaisons and to collaborate on information that is essential for courses and the best way to supply that information. This two-way communication also benefits the Library by building a collection that mirrors the academic offerings and supports specific subject areas.

If you are unsure who your subject specialist is check on the Library’s website at (http://library.duq.edu). There are two lists that can provide the information that you may need - the Departmental/Library Liaison list and the Subject Specialist list. The Departmental/Library Liaison list shows each department on campus with the Library contact and the corresponding department contact. The Subject Specialist list provides a phone number and email address for each Library subject specialist for the purpose of making a contact.

If you find an error on the lists please contact your Library liaison with the correct information.
Are You Protected?
By Bruno J. Mastroianni,
Director of Information Technology

Your PC is more susceptible to being attacked today than ever before.

If your computer is connected to the campus network or your home computer has a cable modem, you are at risk. The risk you are taking is either the spread of a virus or the attack of a worm. The most recent attack covered by the media was the CODE RED virus. Reporters warned us to protect our computers but didn’t provide all the details. One key point they failed to mention is that this virus did not attack personal computers – it attacked web servers. So, there was no real danger to your computer.

The viruses you need to be concerned about are the ones that can delete files, change things on your computer, or even send email to people in your address book. You may recall viruses such as “Melissa” and “Love-Letter,” which caused many unwanted email messages to be sent to other users listed in address books. These are the types of dangers you should be concerned about. With the increasing frequency of rapidly spreading destructive viruses, it is important to protect your computers and files. There are currently two types of products that you should have on your system: virus protection software and personal firewall software.

Virus Protection

Virus protection prevents viruses transmitted by email messages, floppy disks, or files downloaded from the Internet from infecting a computer. All computer users should protect themselves against these attacks with virus protection software. The Gumberg Library uses Symantec’s AntiVirus software to prevent the students and staff who use Library equipment from spreading viruses to the computers and to each other’s disks. You should also have software installed on your computer to protect your valuable data. Once you have the software installed you will also need to keep the software current. Vendors like Symantec have the ability to download updates from the Internet directly to your computer creating updates that minimize the possibility of getting a virus on your computer or spreading to others on the net. New viruses are introduced daily and will not be found unless you keep your software up to date.

For more information on viruses or worms visit:
Symantec Virus Protection - <http://www.symantec.com avcenterrefa.html#glossary>

Personal Firewall

Protecting yourself from viruses is only part of the battle. You also need to protect your computer from its network connection. Operating Systems like Windows 95, 98, and “Me” do not have the protection to keep out unwanted users when a computer is connected to the Internet. You should investigate personal firewall software, which will prevent users from gaining access to your computer and your files. There are many versions of personal firewalls available for your system – some are available free of charge and others for a fee. As with virus protection, you must always keep your software current.

For additional information on firewall protection visit:
MacWorld review - <http://www.macworld.com/2000/07/features/online_security_cont_sb2.html>
(defines a firewall and provides two reviews.)
ZoneLabs Zone Alarm - <http://www.zonealarm.com>

Conclusion

Installing virus protection and personal firewall software are great first steps in protecting your computer from attacks from hackers, viruses, worms, etc. You will need to keep your software current and stay informed of new changes in information technology. You should also back up important files onto floppy disks, CD-ROMs, or other removable storage devices. A backup ensures that there is at least a possibility of getting some of your work back. You could also have problems with either the hardware or software that is installed on your computer that could make your files unusable.

The Gumberg Library makes every attempt to protect its equipment from these types of attacks. Virus updates are automated and occur daily to ensure they are as current as possible. A firewall was also installed that only allows access to the appropriate systems. For your own systems, protect your import files by installing virus protection and firewall software today and remember to make backup copies of your files – just in case.
library Provides Assistive Technology

The Gumberg Library’s new Assistive Technology Center provides equipment to empower visually impaired, blind, hearing impaired, learning disabled, and students with limited English to do their own research. The Center, housed on the 4th floor of the Library, was made possible by a State of Pennsylvania grant and University funds. It will provide a suitable and comfortable workspace for blind Library users and their assistive dogs.

Two PCs housed in the Center are connected to the Library’s network and allow users to print either to the Braille printer or the Library’s network printers. A third PC will be kept on a multimedia cart to be used in the Library classroom or other locations within the Library.

The computers in the Assistive Technology Center will provide the following specialized software in addition to the software the Library makes available on the computers in its classroom:

- **Jaws** – reads the content of each screen to the user.
- **Arkenstone Openbook 5.0** – allows blind and visually impaired users to read, edit, and manage scanned images from books, journals, and other printed documents. Converts scanned material to allow it to be read aloud by the computer.
- **Wynn Wizard 2.0** – assists users who have difficulty reading by allowing them to modify the appearance of the page to suit their needs; helps students study by allowing them to highlight passages and make voice or written annotations.
- **Co:Writer** – helps students build and write complete sentences.
- **ZoomText Level II** – enlarges screens for users with low vision.
- **GoodFeel Dancing Dots Braille music translation software** – transcribes Braille music.

The center will also feature at least one CCTV. The Center will be the only location for assistive technology within the Library. A special CCTV will also be available for use in the classroom. This equipment will allow students to adjust the camera to point at the instructor, the projection screen or their own notes on the desktop. A personal reading machine will also be made available to replace the outdated Kurzweil reading machine on the 5th floor.

Training for Library staff and those wishing to use the Assistive Technology Center is expected to be available during the Fall semester. The Library plans to seek user feedback to ensure that the equipment meets the users’ needs initially, and to provide a basis for planning for upgrades.

Gumberg Library Offers New Reserve Room Service

Starting in the Fall 2001 Semester, Gumberg Library makes electronic reserves available. Policies and forms are posted on the Library’s website (http://www.library.duq.edu).

In the initial phase of this program, faculty can make the following types of materials available to students:

- **Journal articles** – the Library can make links to electronic journals in the collection or scan articles from photocopies.
- **Word-processed files** such as lecture notes, tests, and problem sets. Materials received as Word files or in PDF format are preferred.
- **Links to websites**.

Off campus access to online reserve materials will be available through the same authentication process used to provide access to online databases. Off campus users will be asked for their sixteen-digit ID number.

Print reserves will continue to be available, however the Library will accept no more than three copies of any article to be placed on reserve.

Please address any questions to Joe Nelson at 412-396-6131 or nelson@library.duq.edu.
Kathryn Fowler recently joined the Gumberg Library staff as the Instructional Librarian and Liaison to the School of Business and the Math/Computer Science Department. Katie’s diverse professional experience includes working in hospital, law firm, and public libraries. She served as the first librarian in the history of the Allegheny County Correctional System. Katie graduated from the University of Pittsburgh with a Bachelor’s in Business & Accounting and a Masters in Library Science.

Tina Benedek joined the Gumberg Library staff in August. In addition to working as a Reference Librarian, Tina is serving as one of the instructors for COSC 030. Before coming to Duquesne, Tina worked as a trainer at WhizBang Labs, a company that designs software used to find and extract application data from Web pages. She also assisted in collection development at the University of Pittsburgh’s Latin American Collection, which is housed in Hillman Library. Tina received her Masters in Library and Information Science and Bachelor’s degree in Spanish from the University of Pittsburgh.

Please join us in welcoming Katie and Tina to Duquesne University!
Did you know that some local high school students invade Duquesne University’s campus each summer? Did you know that these students are also Duquesne students? These are the students of Vincentian Academy - Duquesne University (VADU). Vincentian Academy, located in the North Hills, has more than 200 students with twenty-five (25) faculty (5 Religious, 20 Lay Teachers). Vincentian students have the opportunity to enroll in the International Baccalaureate Program. Successfully completing this rigorous curriculum allows Vincentian students to enter Duquesne University as sophomores. Each summer, incoming Vincentian freshmen stay in the dormitories for a week with Vincentian faculty. There they receive their first taste of high school and, perhaps, of being away from home. Their days are filled with classes and assignments.

During an orientation session in July, Gumberg Library staff had the pleasure of introducing Vincentian freshmen and sophomores to the wealth of information available through the Gumberg Library as well as the local public libraries. Librarians Kathryn Fowler and Sandee Collins taught the students to use both DuCat and Caroline. Caroline is the catalog for the eiNetwork, a network of public libraries serving the Greater Pittsburgh region. Instruction about the eiNetwork was included to help students find additional information sources that are available relatively close to their homes (for example, the Northland, Hampton, or Shaler public libraries).

In a second session, the librarians taught the fundamental concepts needed for searching electronic databases relevant to their high school coursework. The librarians provided practical examples of searching information resources available from both Duquesne and the eiNetwork. Specifically, they focused on methods of searching and locating information in ProQuest and EBSCOhost.

After attending these training sessions, Vincentian students should be more aware of the resources available to them from both Duquesne University and their local public libraries. Their increased awareness should help ease their transition from middle school to high school and contribute to their success at Vincentian Academy-Duquesne University.
ONSITE: Using & Borrowing Materials at Regional Libraries

Many regional libraries allow unaffiliated researchers to use their print materials such as books, magazines, journals, and microfilm within their facilities (ONSITE). You may photocopy articles from journals or magazines for research purposes at other libraries “within legal and fair use guidelines.”

Most regional libraries do not allow unaffiliated researchers to borrow materials directly without advance special permission. Currently registered Duquesne University students, faculty, and staff can obtain ONSITE Book Borrowing forms for regional libraries at the Gumberg Library Reference Desk. Since policies and procedures for ONSITE Book Borrowing vary from library to library, you should review the information on Gumberg Library’s website or speak to a reference librarian prior to visiting a regional library.

To save time, before using regional libraries directly make certain that the item you need is not available at the Gumberg Library. If you are looking for a book, you should also check PALCI. Please contact the Reference Department if you have any questions about these services at 412-396-6133 or AskRef@library.duq.edu.